



Scoil Thomáis

Laurel Lodge, Castleknock, Dublin 15

Phone/Fax: (01) 8201022

SENIOR INFANTS – 6TH CLASS: APPLICATION FORM 2023/24

Please complete all sections of this form and submit with the required documents.
Applications accepted by email (admissions@scoilthomais.ie) or by hand to the office.

Child's Name		Boy <input type="checkbox"/> Girl <input type="checkbox"/> (please tick <input checked="" type="checkbox"/>)
Date of Birth		
PPSN		
Home Address		
Number of children in family		Place in family
Duration of residence at this Address		Rented (<input type="checkbox"/>) Owner Occupier (<input type="checkbox"/>) Other (<input type="checkbox"/>)
Language(s) spoken at home		
Mothers Details		Father's Details
Name:		Name:
Address:		Address:
Mobile:		Mobile:
Email:		Email:
Nationality/Country of Origin:		Nationality/Country of Origin:
If your child IS already attending a school in Ireland please state the name of the school, address and class level		School name: Address: Class level:
If your child IS NOT currently attending school in Ireland, please state the name of the school, class level and country of schooling		School Name: Country: Class level:
Please indicate which class level you are seeking to place your child for 2023/24		



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DATA PROTECTION NOTICE:

Scoil Thomáis collects and processes your child's personal data for the purposes of administering the education of your child. To facilitate this, the school will input your child's data onto the schools Management Information System, Aladdin. Aladdin is a secure software service application, which is owned and run by Cloudware Ltd. (T/A Aladdin Schools), from where the data is only processed for the above purpose.

Incorrect or misleading information may invalidate an Admission application. In this regard, the BOM reserves the right to verify and seek further proof of documented evidence of information supplied in support of this application.

Parental/Guardian Declaration – please read carefully and sign below

- ✓ I have read the Data Protection Notice in relation to the processing of information in relation to my child.
- ✓ I understand that this application for admission to the school is subject to Admissions to School Policy 2023 (available on www.scoilthomais.ie)
- ✓ I confirm that all the information supplied by me in respect of my child's admission application is accurate.
- ✓ I certify that my child's home address in respect of this application is a true and valid address and that this will continue to be so if my child is accepted for admission to Scoil Thomáis for September 2023.

Signed: _____

Mother/Father/Guardian Please circle to indicate your relationship to the child named in this application form

Date of Application: _____

The following documentation must accompany all 2023/24 application forms - it is the responsibility of the applicant to provide all necessary documents requested otherwise there may be a delay in processing your application beyond the closing date.

- **Original Birth Certificate** (scanned): all pupils accepted for enrolment are registered as per the name on their birth certificate
- **Verification of Child's PPSN number** (a DES requirement)- copy letter from Dept Social Protection or copy of Public Service card etc.
- **TWO original documents as follows as proof of address** (dated within 3 months of 31/01/23) one (a) & one (b)
 - (a) a current gas/electricity bill/landline telephone ***** (not mobile phone bill) **AND**
 - (b) any one of the following: Statement from Bank/ Credit Union, Letter from Dept Social Protection/Revenue OR Other official correspondence from State Agency, Insurance Company etc

*****NOTE: *Where parent/guardian cannot present the necessary utility bill, a letter from a Peace Commissioner/Commissioner of Oaths confirming that the address is the PRIMARY residence of the child/applicant dated within 3 months of date of application. The BOM reserves the right to seek verification that an address provided is the PRIMARY residence of the child seeking enrolment.*

Applications for Admission to Classes Senior infants- 6th Classes for 2023/24 will be processed from May 15th onwards. IF your child is accepted for admission in Scoil Thomáis you will be requested to sign and Acceptance Form and forward a copy of your child's previous school report and any other relevant reports.