



Scoil Thomáis

Laurel Lodge, Castleknock, Dublin 15, D15 VWO2
www.scoilthomais.ie

ANNUAL ADMISSION NOTICE

in respect of admissions for the
2023/2024 school year

Scoil Thomáis Admission Policy & Application Form for Admission for 2023/2024 are available on www.scoilthomais.ie from Dec 5th 2022

PART 1 - Application and Decision Dates

The school will commence accepting applications for admission from	5 TH January 2023
The school shall cease accepting applications for admission on	31 st January 2023 at 3pm
Date by which applicants will be notified of the decision on their application is	17 th February 2023
Period within which applicants must confirm acceptance of an offer of admission is	3 rd March 2023

***Failure to accept an offer within the prescribed period above may result in the offer being withdrawn.**

Note: Scoil Thomáis will consider and issue decisions on late applications in accordance with the school's current admission policy.

The number of places available in **Junior Infants for September 2023** is -- **72**

PART 2 - In respect of the 2022/2023 school year, i.e. the school year prior to that to which this admission notice refers

Scoil Thomáis Admissions - Breakdown of Junior Infants places allocated for the 2022/23 school year	
Number of places available:	75
Number of applications received:	125
Number of Offers made and accepted under each criteria: CATEGORY 1. Applicants with Siblings Attending the School & Applicants Resident in the Parish of Laurel Lodge & Children of Present School Staff: CATEGORY 2. Applicants NOT Resident in the Parish of Laurel Lodge LATE APPLICANTS (LL Parish):	} All applicants (125) were offered places. 83 offers were accepted.
Total number of offers made	
Number of JUNIOR INFANT names placed on waiting list for 2022/2023	None

The following documentation must accompany all 2023/24 application forms - it is the responsibility of the applicant to provide all necessary documents requested. Submit by email (admissions@scoilthomais.ie) or by hand to the school office.

- Original Birth Certificate** all pupils accepted for enrolment are registered as per the name on their birth certificate
- Verification of Child's PPSN number** (a DES requirement)- copy letter from Dept Social Protection or copy of Public Service card etc.
- TWO original documents as follows as proof of address** (dated within 3 months of 31/01/23)
 - current gas/electricity bill/landline telephone ***** (waste/mobile phone bill not accepted)
 - any one of the following: Statement from Bank/ Credit Union (redact figures), Letter from Dept Social Protection/Revenue OR Other official correspondence from State Agency, Insurance Company etc.

***NOTE:** Where parent/guardian cannot present the necessary utility bill, a letter from a Peace Commissioner/Commissioner of Oaths confirming that the address is the PRIMARY resident of the child/applicant dated within 3 months of date of application.

The BOM reserves the right to seek verification that addresses presented are the PRIMARY resident of the child seeking enrolment.